

## **GUIDELINES FOR MIDDLE SCHOOL CONFERENCES:**

1. Middle schools are assigned annually to conferences by the superintendent according to the following:

**Conference C Middle School:** 0-249 enrollment in grades 7 and 8.

**Conference CC Middle School:** 250-649 enrollments in grades 7 and 8.

**Conference CCC Middle School:** 650 or more enrollment in grades 7 and 8.

2. A middle school/junior high will go into a new school year as the same classification as the previous year, UNLESS the executive secretary is notified in writing (by the school principal or fine arts director) of the new enrollment numbers indicating a change in conference assignment (either up or down). That new conference assignment then becomes official for the year.

3. If a school's enrollment numbers change and a change in conference is requested, the school principal (or fine arts director) must submit the request prior to the entry deadline for the first UIL music contest for that school (whether it's band, choir, or orchestra). The new conference assignment then becomes official for all groups entering UIL music contests that school year.

***The procedures that are in place for determining conference assignments for middle schools and junior highs are based on the schools' self-reporting – these procedures are meant to help those few schools that seem to always be on the cusp between two different classifications. It is not in the spirit of the rules for a school to blatantly ignore changes in enrollment numbers in order to remain in one conference or another.***