

UIL REGION 3 MUSIC – GENERAL INFORMATION FOR 2008-09

Executive Secretary:

Bonnie Bartlett
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ENTRY FORMS AND FEES – PROCEDURES

IMPORTANT!!!!!!

CONTEST ENTRIES WILL BE SUBMITTED USING THE ON-LINE ENTRY SYSTEM **UILFORMS.COM** ON THE REGION 3 WEBSITE. **INSTRUCTIONS FOR ENTERING CONTESTS ARE FOUND ON THE LEFT SIDE MENU UNDER "ENTER CONTEST"**.

All evaluation forms will be printed for you – YOU WILL NOT NEED TO PRINT YOUR JUDGES' FORMS!

NOTE: We are no longer using the old summary sheets – it's very important that you read the information and instructions included on the instruction pages. There are specific instructions concerning items that still need to be printed and mailed to the Executive Secretary as well as other important information.

You may mail or fax your form 1 before contest day or bring it to the contest, but it must be turned in before performance.

GENERAL INSTRUCTIONS FOR ENTRY PROCEDURES ARE FOUND IN THE C&CR. SPECIFIC INSTRUCTIONS FOR REGION 3 ARE FOUND ON THE INSTRUCTION SHEETS. PLEASE FOLLOW INSTRUCTIONS!

FEES – SPECIFIC FEE INFORMATION IS INCLUDED ON THE INSTRUCTION SHEETS, ON THE CONTEST SCHEDULE PAGE, AND THE DOCUMENT ENTITLED "FEE STRUCTURE FOR 2008-09" ON THE WEBSITE.

PAYMENT OF FEES

Cash or personal checks will not be accepted; submit school district checks, cashiers checks, or money orders only. Checks should be made payable to **UIL Region 3 Music** and mailed to 1308 Luverne Drive, Wylie, TX 75098.

UIL REGION 3 MUSIC DOES NOT ACCEPT PURCHASE ORDERS!

VIDEO FEES for marching bands are payable directly to Vestige Audio & Video (\$75 per band at BOTH Region contests and Area contests). See complete instructions and information on the Vestige forms located on the website under "Region Marching Information" and "Area Marching Information."

CD RECORDING FEES for concert performances are included in the total entry fees as published. A breakdown of recording fees is shown on the "Fee Structure for 2008-09" page.

DEADLINES

Check entry deadlines on schedule page. On-line entries must be submitted by the **official** deadline date.

Buffer deadline dates are for the convenience of a **contact person** in your district who may be responsible for coordinating entries and payment for an entire district.

PLEASE NOTE: CHANGES IN MUSIC SELECTIONS FOR SOLOS AND ENSEMBLES WILL BE ALLOWED UNTIL 7 DAYS BEFORE THE CONTEST. NO EXCEPTIONS! NOTIFY BONNIE VIA EMAIL WHEN YOU NEED TO MAKE A TITLE CHANGE, INDICATING NAME OF STUDENT AND NEW TITLE.

CHANGES ON CONCERT MUSIC ARE ALLOWED UP TO 7 DAYS PRIOR TO CONTEST.

PML AND CONSTITUTION & CONTEST RULES

The new PML (for school years beginning 2007-2008-2009-2010) is accessible through uilforms.com as well as on the UIL state website (www.uil.utexas.edu) and the Region 3 website. The 2008-09 C&CR is also accessible on the UIL websites. Hard copies may be purchased from some music companies and from the UIL State Office.

Remember the importance of becoming familiar with the rules and regulations for the different contests regarding eligibility, music selection, copyright rules, gift-awards rule, etc.

Check the on-line publications for official notices of corrections/additions, etc. to the C&CR and the PML. This is the only OFFICIAL source for corrections. Other helpful documents are also included on the state website. The PML is accessible through uilforms.com and will always include the latest revisions.

PLEASE NOTIFY APPROPRIATE DEPARTMENTS/PEOPLE IN YOUR SCHOOL/DISTRICT OF THE CORRECT ADDRESS AND PHONE NUMBER INFORMATION FOR UIL REGION 3 MUSIC SO THAT ALL RECORDS CAN BE UPDATED. (i.e., Accounts Payable, Budget Office, Purchasing, School Office Personnel, Bookkeeper, etc.)

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PLEASE DON'T HESITATE TO CALL OR EMAIL IF YOU HAVE QUESTIONS OR NEED INFORMATION AT ANY TIME:

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